Safeguarding Policy

Newcastle City Learning (NCL) delivers a comprehensive range of Courses to both the residents and employers of Newcastle upon Tyne.

Policy Statement

NCL is strongly committed to practices that protect children, young people and vulnerable adults from abuse, neglect or significant harm. Staff recognise and accept their responsibility to develop the awareness of the risks and issues involved in safeguarding. NCL also recognises that it has a responsibility to protect staff from unfounded allegations of abuse. NCL is committed to working with existing local safeguarding or adult safeguarding Boards and other health and social care partnerships to ensure the safeguarding of its learners.

Definition

For the purposes of this policy and procedure children are defined in the Children Act of 1989 as a person under the age of 18 years. The Safeguarding Vulnerable Groups Act 2006 defines a ‘vulnerable adult’ as a person aged 18 and over and:

- receiving a social care service
- receiving a health service
- living in sheltered accommodation
- receiving a health service
- living in sheltered accommodation
- detained in custody or under a probation order
- requiring assistance in the conduct of his/her affairs
- receiving a service or participating in an activity targeted at older people, people with disabilities or with physical or mental health conditions

Responsibility

NCL has a trained Designated Safeguarding Manager from the senior management team who is responsible for all Safeguarding matters within the service. Incidents or concerns are reported to the Designated Safeguarding manager. The Designated Safeguarding manager is responsible for monitoring and managing incidents or concerns and liaising with safeguarding agencies.

Training

NCL has a duty to promote safeguarding issues and measures to staff and ensure they:

- Analyse their own practice against established good practice, and assess risk to ensure their practice is likely to protect them from false allegations. Recognise their responsibilities and report any concerns about suspected poor practice or possible abuse (Code of Conduct)
- Follow the guidelines for staff (Quick Guide)
- Undertake annual training on safeguarding to raise awareness of current issues and legislation
Statutory Framework

NCL aims to meet legislative requirements and good practice in safeguarding. The statutory framework under which we operate includes the Children Act 1989. This provides the legal framework for the protection of children and young people in the UK. The Safeguarding Vulnerable Groups Act 2006 sets out the type of activity in relation to children and vulnerable adults for which employers and individuals will be subject.

Review

NCL’s Safeguarding Policy is reviewed annually and its provisions monitored. The review process includes analysis of monitoring data, consultation with and feedback from learners, clients, staff and other stakeholders to determine the impact of the policy and any action required.

Relevant Documents

This policy and procedure should be read in conjunction with the Newcastle City Councils Safeguarding policies and procedures and can be found at http://webccs002.newcastle.gov.uk/core.nsf/a/safeguarding, the Safeguarding Poster for learners and the Code of Conduct for Staff. On line training is available and all new members of staff will undertake this within 4 weeks of joining the service. A very useful reference guide for staff is Safer Practice, Safer Learning from the National Institute of Adult and Continuing Education (NIACE) www.niace.org.uk